

**MINUTES OF THE MEETING OF HAINFORD PARISH COUNCIL HELD ON
WEDNESDAY 10th APRIL 2013 AT THE VILLAGE HALL**

Present: Cllr A Cowles (Chair)
Cllr L Rogers
Cllr S Howes
Cllr S Fuller
Cllr A Southgate
K Medler (Clerk)

In attendance: District Cllr P Carrick
District Cllr D Roper
District Cllr S Vincent

Parishioners: 5

1. APOLOGIES

Apologies were received from Cllrs R Crisp and H Pointer.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

There were no declarations of interest or dispensation requests.

3. MINUTES OF THE LAST MEETING

The minutes of the meeting held on Wednesday 13th March 2013 were agreed by all and signed by the Chairman.

4. REPORT ON MATTERS ARISING FROM THE MINUTES, NOT ON THE AGENDA

a. Millennium Car Park

The Clerk contacted W F Builders today to see when the work is likely to be completed but had to leave a message requesting a call back. Cllr S Howes advised he has spoken to the builder recently and understands there is a shortage of plantings at present, which will cause a delay.

5. MATTERS FOR DISCUSSION AND ACTION

a. Play Equipment in Village

i) Inspection Report

The Clerk has now received the full report and whilst the items are considered to be either low or very low risk, they still need attention before the area can be re-opened. The Tom Thumb unit has now been removed because the amount of things that needed doing to it to make it safe rendered it uneconomical to repair and Cllr R Crisp reported to the Clerk that when it was removed it turned out to be worse than first thought as some of the legs had rotted off in the ground.

Teresa Watker confirmed that she has been through the report and produced an Action Plan of work to be done. The School has confirmed the Working Group can use the School facilities to make cleaning of the equipment easier and her husband is happy to collect and deliver the bark required to the site. The Action Plan was agreed with the Clerk, Cllr S Howes and the Parents Working Group undertaking the tasks required. Mr. Carl Watker will ask the bark suppliers to invoice the Parish Council direct. All agreed everyone should work together to complete the works over the weekends of the 20/21 and 27/28 April to try and re-open the area for the first week in May.

ii) Updating of QEII play area

Several people attended the event in St Faiths and saw the plans produced by Wicksteed. Teresa has asked Wicksteed to provide a quote for Hainford and they will be visiting the site on 16th April. The Chairman and Cllr S Fuller will attend. Teresa is still waiting for quotes from Proludic and Hag SMP. Once all quotes and plans have been received it is intended that this will be discussed at the Annual Parish Meeting on 8th May. Teresa has had two offers of assistance with obtaining funding, one from St Faiths and another from a lady in Horsford. The Clerk will ascertain from NCC the precise licensing arrangements for the Play Area and in particular the length of any licence agreement as those approached for funding would wish to know these details.

iii) Inspection Sheets

The Clerk had circulated revised sheets for future inspections and these were agreed. Teresa will co-ordinate the weekly inspections once the area is re-opened and ensure the completed sheets are passed to the Clerk for retention.

Dist Cllr D Roper and T Watker left the meeting at 20:15 and Cty Cllr T Williams joined the meeting

b. Planning applications

i) 20130435 – Pinewood Farm, Grange Road.

In a vote to agree the application, 3 were in favour, with 1 abstention and 1 against. It was therefore agreed the Council had no objections to the application.

ii) 20130470 – Woodstock, Newton Road.

No objections.

iii) 20130429 – 43 Cromer Road.

No objections.

iv) 20130476 – Fairfield Farm, Buxton Road.

No objections.

2 parishioners left the meeting at 20:30

c. Finance

i) The following accounts were presented for payment and were approved:

Mrs. K Medler (Expenses)	£45.31
HMR&C (PAYE x3)	£149.80
CPRE (Subscription)	£29.00
NALC (Subscription)	£173.15
NRCC (Subscription)	£20.00
Hainford & Stratton Strawless Parish News (Donation)	£200.00

It has been confirmed there will be no rates to pay on the Millennium car park this year as the small business rate relief is continuing.

The Clerks standing order was paid on the 5th April 2013.

ii) Financial statement for April 2013

The balance carried forward is £14,949.79.

Cllr A Southgate proposed the Council accept the statement and this was seconded by Cllr S Fuller

iii) Internal Auditor

The end of year audit is now due and Mr. B Cooper has confirmed he is happy to complete as usual. Cllr S Fuller proposed the Council accept Mr. Coopers offer and this was seconded by Cllr S Howes.

d. Proposed development on the Chequers Field

Surveys are in the process of being distributed for return by 1st May 2013. The next course of action was agreed at the meeting in March and the matter will be discussed further at the Annual Parish Meeting on 8th May. The Parish Council will then agree the way forward at their Annual meeting which takes place immediately after the Annual Parish Meeting.

e. Frequency of buses through the Village

The new timetable is now out and the Parish Council noted with regret and concern the axing of the 14:45 Norwich to Hainford bus.

1 parishioner left the meeting at 20:40

6. MATTERS TO REPORT

a. Report from District Councillor

Council tax bills have now been delivered and Cllr P Carrick is not aware of any issues regarding those on benefits. In response to a question by the Chairman Cllr P Carrick confirmed that it is likely a referendum will need to be held in future if the Parish Council wishes to increase its Precept above the allowed percentage, although this has not yet had final approval.

b. Report from County Councillor

Council Tax for 2013/14 has been frozen and it is possible it will be frozen for 2014/15 as well. £0.500 million will be spent this year on developing systems to improve access to community transport in rural areas which the Council should be aware of. The Aegal House closure has been completed satisfactorily. The Gorleston dementia home which was granted planning permission should be ready by the middle of 2014 and the program of increasing these homes will continue. NCC is currently looking at bringing in 20mph speed limits during the school day at schools where it is felt appropriate. The NCC/NHS Care Commissioning Body came into force on the 1st April and the acting MD believes obesity is the main area for concern. Norse and

Medway Council have agreed a £7 million a year venture. The consultation on the NDR has now finished and they are looking at options for 'difficult' areas. The Chairman asked if there was anything in the latest waste and mineral site specific documentation that affects Hainford and Cllr T Williams confirmed there was not.

c. Police Report

The Clerk advised there has been 1 recorded crime in the Village during March which was theft of three laurel hedging plants from the front garden of a property.

The next SNAP meeting takes place on Monday 15th April at 7pm and Cllr S Fuller will try to attend.

7. MATTERS RAISED FOR FUTURE DISCUSSION

Play equipment in the Village and proposed development on 'the Chequers field'.

8. DATE OF NEXT MEETING

The next meeting will be held on Wednesday 8th May 2013 immediately after the Annual Parish Meeting which begins at 7pm in the village hall.

The meeting closed at 21:12