

**MINUTES OF THE MEETING OF HAINFORD PARISH COUNCIL HELD ON
WEDNESDAY 11th JULY 2012 AT THE VILLAGE HALL**

Present: Cllr A Cowles (Chair)
Cllr S Fuller
Cllr S Howes
Cllr L Rogers
Cllr A Southgate
K Medler (Clerk)

In attendance: District Cllr P Carrick

Parishioners: 10

1. APOLOGIES

Apologies were received from Cllrs R Crisp, H Pointer and County Cllr T Williams.

2. DECLARATIONS OF INTEREST

Cllr S Fuller declared an interest in item 5f being a member of the management committee.

3. MINUTES OF THE LAST MEETING

The minutes of the meeting held on Wednesday 13th June 2012 were agreed by all and signed by the Chairman.

4. REPORT ON MATTERS ARISING FROM THE MINUTES, NOT ON THE AGENDA

a. Jubilee Celebrations

The proceeds from the sale of the mugs of £190 have been given to the Village Hall.

b. Residents questions – Grit Bin on Pollard Road

The Clerk advised she has spoken to Wherry and they have verbally agreed to pay 50% of the cost of a Grit Bin to be placed on Pollard Road but they will need to get approval from two residents groups before proceeding and complete the necessary paperwork. Residents were present at the meeting and confirmed they have given approval as they have asked for this previously but it was declined. The Bin would ideally be placed at the end of Pollard Road near the junction with Stratton Road. Cllr S Fuller proposed the Parish Council support this and agrees to meet the remaining 50% of the cost of a Grit Bin. This was seconded by Cllr A Southgate. Once the Clerk receives written confirmation from Wherry, she will contact Highways for permission to site the Bin in the location suggested. If the Grit Bin is installed it would be for the residents of Pollard Road to ensure that it is not vandalised and that the grit is spread only when appropriate.

5. MATTERS FOR DISCUSSION AND ACTION

a. Finance

i) The following accounts were presented for payment and were approved:

Mrs. K Medler (Expenses)	£40.81
Hainford PCC (Grass cutting)	£50.00
HMR&C (PAYE x3)	£144.20

The Clerks standing order was paid on the 5th July 2012.

The following receipt was noted:

BDC (New Homes Bonus)	£895.00
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ii) Financial statement for July 2012

The balance carried forward is £19,844.86.

Cllr S Fuller proposed the Council accept the statement and this was seconded by Cllr S Howes.

b. Planning Applications

i) 20120839 – North Norfolk Potato Growers

Plans were reviewed and no objections raised.

ii) 12/01172/F – Engine Testing Facility, NIA

The Chairman reported that this facility has been relocated to the far end of the Airport and is of the opinion it will have no obvious impact on Hainford. The Parish Council are not official consultees on this facility. Any-one wishing to view the application or make a comment on it, can do so via Norwich City Councils Planning Portal.

iii) 20111222 - Woodland Burial Park

The Chairman reported on correspondence exchanges between the Clerk, BDCs Planning Officer and himself concerning this ongoing application. The Planning Officer has confirmed he is awaiting further information from the applicant to justify the need for the development and the reason why he considers the site is the appropriate site to meet that need. Once this information has been received the Parish Council will be consulted further. The application will go to Planning Committee to be determined. Although the Chairman has asked if the applicant has been given a deadline by which to reply and questioned how long the Parish Council will have to reply to any additional information, he has not received a reply to this, to date.

The Inspector who dealt with the Canham Hill appeal stated that exceptional need had to be proven which will have set a precedent for determining this application. Likewise the Inspector said she was only interested in 'need' for the foreseeable future, which she considered to be 15-25 years. Currently there is availability for the next 20 years and so 'need' for the foreseeable future is already met.

c. Inspection of Play Equipment

The Chairman and Cllr S Fuller attended a training course on the 26th June at NRCC's offices in Dereham. The course covered Health & Safety, COSHH, RIDDOR, Risk Assessment, how to inspect equipment, what action to take and ancillary items and was very beneficial. The Clerk will provide a copy of the slides from the course to all Councillors along with the definitions of the different levels of risk to aid them in their inspections. The Clerk has redesigned the forms Councillors use for recording their inspections, to bring them in line with those recommended by NRCC and will provide copies to all. Cllr S Fuller suggested a sign be placed in the Play Area advising any one to contact the Clerk should they see any problems. The Clerk will also place an article in the Parish News asking for volunteers to check the play area daily or weekly for litter and any other obvious problems. The Clerk confirmed ROSPA carried out their annual inspection in June but have not yet submitted their report.

d. Lease Millennium Car Park

The Clerk advised there is a problem completing the Lease as the pre-completion search from Land Registry shows the entrance / access to the Car Park is not included in the registered title of the land we are taking a lease out on. Solicitors are looking into this but this will delay completion further. The Parish Council agreed that it should not have to pay any additional costs for any errors or omissions not of their making.

e. New Homes Bonus

The Chairman proposed this money be put to one side for Play Area improvements/development and this was agreed by all.

f. Village Hall Grant Application

District Cllr P Carrick confirmed BDC have agreed a grant of £7500.00.

The Chairman said that when the 2012/13 budget was agreed a sum of £5000 was included to cover a grant towards the renewal of the Village Hall roof. In answer to a question the Chairman of the Village Hall Management Committee confirmed that a structural survey of the hall was carried out before the committee proceeded to obtain quotes etc. and this confirmed the hall is structurally sound. The Chairman proposed agreement to the grant of £5000 and this was seconded by Cllr A Southgate and agreed by all. Cllr S Fuller abstained due to her interest. The Chairman stated he would not envisage receiving another grant request from the Village Hall in the foreseeable future as this is the second grant given by the Parish Council in a short space of time and the hall does continue to receive the recycling credits. The Chairman of the Village Hall committee thanked the Council and confirmed the roof will be the first project to be done, followed by the old changing rooms. The Clerk will provide a letter of confirmation that the grant has been agreed.

g. Governance

The Chairman suggested these documents are reviewed by one or two Councillors as several comments have been added and they all need to be collated and the documents adapted to suit Hainford. This was agreed. Cllr A Southgate will deal with the Standing Orders together with Cllr L Rogers and the Clerk and Chairman will deal with the Financial Regulations and Risk Assessment. Revised documents to be brought back to the September meeting.

6. MATTERS TO REPORT

a. Correspondence sent to Clerk

Concern has been raised that Sanders have cut the 23:15 bus from Norwich and it has been suggested this should be reinstated for Friday and Saturday nights. The Clerk will write to Sanders and Daniel Yellop of N.C.C. to express the Councils concern and see if anything can be done.

BDC are currently consulting on a review of their Gambling Policy. It was agreed this is not relevant to the Parish Council and so a reply is not required. The Clerk will ensure the Village Hall, Pre-School and Church are aware.

An enquiry regarding War Memorials will be passed to the Church Warden to respond to.

b. Clerks report

The Chairman attended the School Sports Day and gave out medals to the children. This was very good and well organised with all children receiving a good quality medal. The Parish Councils contribution to the medals was appreciated by the School.

c. Police Report

There has been one crime in the Parish during June – theft of heating oil from the School. The next SNAP meeting is on 13th August at 7pm at the Jubilee Centre, Aylsham. Cllr S Fuller may be able to attend.

d. Report from District Councillor

The appeal on ‘Woodstock’ on Newton Road was dismissed although the smaller property was granted permission some time ago.

7. RESIDENTS QUESTIONS

Several parishioners have complained that several hedges in the Village are causing difficulties with visibility and road use:

Hedge on the right at junction with Stratton Road and Waterloo Road.

Hedge on the right at junction with Newton Road and Waterloo Road.

Hedge on the junction with Spixworth Road and Buxton Road.

The Clerk will speak to Highways to see if they can trim or contact the land owners.

Stratton Road – the large hedge behind The Chequers PH is encroaching on the road again and needs cutting properly. Highways could not locate the owners previously and cut themselves. It was agreed the Council should seek to find out who the land owner is as this will be an ongoing issue. The Clerk will contact Land Registry to see what the search fee will be and was authorised to spend up to £50.00 to obtain the owners details. The Clerk will also refer to Highways again and see if BDC have any details of the owners from the previous Site Specific consultation.

Pot holes were reported on Pollard Road and Chapel Road – the Clerk has already reported two but will report those remaining.

8. MATTERS RAISED FOR FUTURE DISCUSSION

None other than those detailed in the minutes.

9. DATE OF NEXT MEETING

The next meeting will be held on Wednesday 12th September 2012 at 7:30pm in the village hall.

The meeting closed at 21:25