# MINUTES OF THE MEETING OF HAINFORD PARISH COUNCIL HELD ON WEDNESDAY 10<sup>th</sup> JULY 2013 AT THE VILLAGE HALL

Present: Cllr A Cowles (Chair) In attendance: District Cllr P Carrick

Cllr L Rogers County Cllr D Roper

Cllr S Howes Mr. A Armstrong (Cllr H&NSF PC)
Cllr S Fuller

Cllr H Pointer Cllr R Crisp Cllr A Southgate

K Medler (Clerk) **Parishioners:** 0

The Chairman opened the meeting by congratulating team Hainford and Stratton Strawless on winning the small Village section at the Broadland Village Games heats. The team is now through to the final on the 14<sup>th</sup> July 2013.

#### 1. APOLOGIES

There were no apologies for absence.

## 2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

There were no declarations of interest or dispensation requests.

## 3. MINUTES OF THE LAST MEETING

The minutes of the meeting held on Wednesday 12<sup>th</sup> June 2013 were agreed by all and signed by the Chairman.

## 4. REPORT ON MATTERS ARISING FROM THE MINUTES, NOT ON THE AGENDA

## a. Millennium Car Park

The concrete pipes have now been removed from the car park. Thank you to Cllr S Howes for organising this. Cllr S Howes advised that as the matter of tarmacing the car park was mentioned at the last meeting, he has made enquiries concerning the cost of this and costs would be in the region of £17,000 to £25,000 depending on exactly what was required. All agreed this would not be a viable option.

#### b. Letter to the Chief Constable

The Clerk has still not received a full reply to the letter sent, but will chase this for the September meeting.

## 5. MATTERS FOR DISCUSSION AND ACTION

#### a. Finance

i) The following accounts were presented for payment and were approved:

Mrs. K Medler (Expenses)	£26.23
HMR&C (PAYE x3)	£134.60
Hainford PCC (Church yard grass cutting)	£50.00
Mrs. T Watker (Refreshments for consultation day)	£9.25
NPFA (Subscription)	£20.00
Samuel's of Norfolk (T-shirts for Village Games final)	£165.59
W F Builders (Car park)	£1735.80

The Clerks standing order was paid on the 5<sup>th</sup> July 2013.

The following receipt was noted:

BDC Green Deal initiative £50.00

ii) Financial statement for July 2013

The balance carried forward is £18.027.88.

Cllr A Southgate proposed the Council accept the statement and this was seconded by Cllr S Fuller.

#### b. Planning applications

i) 20130727 - Brick Kiln Farm, Newton Road

No objections.

ii) 20130792 - Woodstock, Newton Road

This appears to be a revision of a previous application (20130223) to which the Parish council objected on the grounds that it was contrary to HOU9. All agreed to object to the application as before as it is contrary to Policy HOU9. This application is going before Planning Committee on the 17<sup>th</sup> July 2013.

iii) 20130312 - Land between Beech Hill and Burgate Hill, Newton Road

This application has now gone to appeal. The Councils previous objections will be forwarded to the Inspector by the District Council as part of the process so all agreed it was not necessary to reiterate them.

#### c. Speeding on Newton Road

The Chairman reported that along with Cllr S Fuller and Cty Cllr D Roper he observed the traffic movements on Newton Road on the 24<sup>th</sup> June 2013 from 8:30am for approximately 1½ hours. Mr. C Mayes from NCC Highways then joined them together with a number of parents.

Cllr S Fuller reported that Mr. C Mayes considered Hainford to be 'low priority' as many local Parishes had greater and more pressing needs, therefore any actions agreed would have to be funded by the Community. An initial Traffic Survey would be compulsory at a cost of between £2000 and £3000. Everyone at the meeting agreed to the possibility of investigating the use of either permanent pole mounted or mobile flashing signs and Mr. C Mayes agreed to send details of this equipment to the Clerk. A positive result of the meeting was that a parent offered to act as the new Hainford Speed Watch Co-Ordinator and several other mothers volunteered to join the Speed Watch team. The following responses were given by Mr. C Mayes to questions asked: Footpath continuation from Waterloo Road to the Bus Stop on Newton Road: Unlikely anything would be done in the near future even if part funding was offered by the Parish Council.

<u>20mph speed limit along Newton Road:</u> Planning and Transport commissioned report still in progress. No general review of speed limits planned.

<u>Traffic calming measures:</u> Any calming measures would require a traffic survey which may not give the preferred results.

<u>Parking in front of the Church:</u> It is likely the strip in front of the Church is under NCC Highways control and bollards would not be recommended. Everyone agreed that double yellow lines would not deter the persistent offenders.

<u>Pole mounted or mobile flashing speed signs:</u> Highways agreed these were possible, providing they were purchased by the Community and the regulations adhered to. Equipment costs between £3000 for a mobile unit and £7000 for a permanent one.

<u>Pathways for pedestrians</u>: Highways suggested that where roads were dangerous the landowners might be approached to allow pedestrians to walk along the field edge with an entry and exit point. Also 'trods' could be created at intervals along roads for pedestrians to step out of the way of oncoming vehicles. No suggestions have yet been received from parents as to where these could be created.

Cty Cllr D Roper suggested the Parish Council await the outcome of the 20mph limit review before deciding whether or not to initiate a traffic survey, but could in the meantime contact nearby Parishes to see if they would be interested in sharing the cost and use of, some equipment. Cty Cllr D Roper advised Spixworth would definitely be interested in sharing the cost of a mobile traffic speed sign.

#### Cllr L Rogers joined the meeting at 19:53

Cllr A Armstrong advised that Horsham and Newton St Faiths are currently on a rota for mobile traffic signs and they have the use of them for 2 weeks at a time, free of charge. This was set up through Norfolk Constabulary's Speed Watch Co-Ordinator. Cllr A Armstrong is also of the opinion H&NSF Parish Council would be interested in sharing the cost of purchasing some mobile traffic speed signs. The Chairman thanked Cllr A Armstrong for his input. Following discussions it was agreed the Council will await the outcome of the County Council review but in the meantime the Clerk will find out if Hainford can join the rota for the mobile traffic speed signs through Norfolk Constabulary (contact details to be provided by Cllr A Armstrong), which the new Co-Ordinator can then manage. Cty Cllr D Roper will make enquiries of other Parishes to see who else would be interested in joining forces to purchase mobile traffic speed signs.

#### PC G Shepherd joined the meeting at 20:04

The Clerk reported that the new Hainford Speed Watch Co-Ordinator is now in place and Norfolk Constabulary's Speed Watch Co-Ordinator has been given her details. The Clerk will place a note in the next Parish News asking for volunteers and will also ask the new Co-Ordinator to contact previous volunteers to see if they still wish to continue. Once volunteers are in place full training can be given to all and hopefully by the end of the year the Village will have an effective team in place. PC G Shepherd advised he will assist where able.

## d. Complaints about the Parish Council

Two letters written to Cty Cllr D Roper had been copied to the Clerk. These had been circulated to Parish Councillors and although they were predominantly to do with the traffic issues, which have now been dealt with one letter stated: 'Due to all these issues I think there is a general opinion in the village that the PC are not fully co-operating or interested in the concerns of the villagers and I hope we can all work together to

improve this' and the other 'Without continued pushing, it appears (some of) the Parish Councillors would not have taken that much interest if any at all! I know the voluntary 'job' of councillor involves a lot of time and effort on many village matters but I question the motives of someone becoming a Parish Councillor – to benefit the parishioners? to be the voice of and action things the parishioners need? or for one's own gains? This seems to be the consensus of many people who have had dealings with the Parish Council, which is a shame since I know many of them are genuine and are there and do represent the parishioners'. The Chairman stated that as the letters were sent to Cty Cllr D Roper, he does not feel the Parish Council should reply to them. However he stated that in his opinion the Parish Council do the best they can for and on behalf of the Parish. If anyone feels that they Parish Council's best is not good enough, then the solution lies in their hands. They should email the Clerk and the Council will ensure there is a vacancy/vacancies to be filled before the next election takes place. All agreed with the Chairman. Cty Cllr D Roper confirmed he has replied to the letters, supporting the Parish Council for all they do and will provide the Clerk with copies for information.

## e. Play Equipment in Village

- i) The Chairman thanked Cllr S Howes for repairing the Log Chain Walk, which is now fully functional. Cllr R Crisp will complete his inspection shortly. The missing nut caps highlighted by Cllr A Southgate last month have been replaced, although there are a few more now required. The Clerk has secured the wire at the back of the car park temporarily with some tape. Cllr R Crisp will look at the slide edges as Cllr A Southgate is concerned they may be too rough. The Clerk will ask Vortex if the bag of soil left at the rear of the car park belongs to them, if not it has been fly-tipped. The Clerk advised she dismantled the football goal last week, which was on the area behind the car park, as it was in a very dangerous state, but does not know who this belongs to. The offending part was removed and the remainder left with the bag which was there.
- ii) The Clerk has contacted both NPS and the Diocese. The Clerk reminded the Parish Council that the current lease between NCC and the Diocese, for the land which contains the Play Area, ends in 2016, at which time a new lease will be negotiated between both the parties. The Parish Council had asked if the negotiations could be brought forward to enable the Parish Council to take out a lease on the Play Area, as opposed to the current licence. This was to give a security of tenure which would facilitate grant applications for the new play equipment. The Diocese have said if NCC, the Parish Council and the School Governors all agreed that they would like to end the current lease so that a new lease could be granted, it is likely the Diocese would give their consent subject to agreement on the rent and terms of the lease. However the incumbent of the Benefice and the PCC would also have to be consulted. NPS have confirmed that NCC are willing to surrender its lease on condition that it secures a new lease of the reduced area excluding the play area but reserving rights to use it and that the Parish Council pay all NCC's legal and surveyors costs arising from the surrender of the existing lease and granting of its new lease. The Clerk has spoken to Cllr A Armstrong at H&NSF as they had a similar situation albeit with BDC and they had to pay all parties fees to secure a lease on their play area. The Clerk has also asked Cty Cllr D Roper if he is able to help with any negotiations on fee costs but Cty Cllr D Roper advised that as NCC have got to save a 9 figure sum over the next 3 years, there is no hope of any successful negotiations on reducing fee costs. From recent past experience, it seems likely the Diocese would also ask the Parish Council to pay their fees too, so fees costs for all three parties (NCC, the Parish Council and the Diocese) could be in excess of £2500 if the Parish Council pursues the avenue of early termination of the existing lease. The Council also noted that if they take on a lease for this area, they will then be responsible for grass cutting and maintenance of the area. All agreed that the costs to the Parish Council of early termination of the lease were prohibitive so it was agreed that the Parish Council will leave things as they are for now and revisit the situation again in advance of 2016 when the lease between NCC and the Diocese is renegotiated. The Parish Council could step in then and secure a lease on the play area at a lesser cost to the Parish as it would only have to pay the Parish Councils fee costs as opposed to the fee costs of all parties. In the meantime, the Clerk will enquire of parents whether they would like the Council to install some new equipment now (and if so what would be their preference) with the money already set aside; retain the money for use in 2016 or put it towards purchasing speed signs.
- iii) The Chairman and Cllr S Fuller attended the consultation afternoon organised by Mrs. T Watker and thanks go to Mrs. T Watker for all her work on that. Children were asked who their preferred supplier was and what pieces of equipment they would prefer to see installed. All quotations from the five suppliers were around £50,000 with Proludic and HAG SMP being the children's preferred suppliers. In light of the action agreed earlier, it was agreed the Clerk should retain all the information given by suppliers for the future and update Mrs. T Watker with the situation. The Parish Council would continue to monitor the situation to see if matters could be resolved sooner.

## f. Appointment of Tree Warden

Unfortunately no-one has come forward for this so for the time being Judith will remain the sole warden in the Village. Should anyone wish to take on this role, they should contact the Clerk.

#### g. Proposed development on the Chequers Field

The Chairman recapped what has happened so far and said that all comments from the survey have been noted so the Parish Council are fully aware of the issues involved. At the last meeting Mr J Whitelock from Saffron Housing was asked to come back to the Council with answers to the issues raised and to comment on how much of the field the development would take up, where the entrance and exits would be, how they would deal with the stresses on services such as drainage and power, what sort of houses were being proposed and what benefits there would be to the village. To date no further information has been received but all agreed once this information is known the Council will go back out to the village for their views.

## h. Village Games

As mentioned before team Hainford and Stratton Strawless are through to the finals on the 14<sup>th</sup> July 2013 and Carolyn Atherton has suggested the team have a corporate identity by having t-shirts. The Chairman advised he has provisionally agreed the Parish Council will fund t-shirts for those Hainford parishioners taking part, which Carolyn was delighted with. Stratton Strawless have agreed to fund their participants. Cllr S Howes proposed the Council cover the costs under Section 137, which was seconded by Cllr S Fuller and agreed by all. The t-shirts have been printed by a local man. Dist Cllr P Carrick commented that the success of a team has a lot to do with the organiser and said Carolyn has done a fantastic job, which all agreed with and send their thanks to Carolyn for.

#### i. Local transport body long list publication

This was previously circulated and no-one had any comments they wished to make.

## **6. MATTERS TO REPORT**

## a. Police Report

PC G Shepherd confirmed there have been no crimes in the Village during June although there was 1 noncrime domestic incident reported. As a general overview the most significant crimes that have been suffered this month have been thefts of marine engines, marine equipment and fuel. These have taken place along the coast and in Broads areas. A number of items from gardens have been taken, from flower pots to concrete garden benches. There have been a small number of house burglaries with entrance forced at the rear of the premises during daytime, while the house is obviously unattended. PC G Shepherd reiterated that when going on holiday; ensure you secure your property. There have also been a high number of commercial premises entered with property stolen. The next SNAP meeting is on the 15<sup>th</sup> July 2013. Cllr S Fuller should be attending. With regards to the speeding issue in the Village, the Police have visited a couple of people and will continue to monitor the situation. Janet Overton will be able to assist with any Speed Watch training.

PC G Shepherd left the meeting at 21:00

#### b. Correspondence sent to Clerk

Keith Simpson MP would like to visit and meet members of the Parish Council but is unable to attend any of the meetings scheduled for this year. It was agreed the Clerk should request some dates when Mr. Simpson is available.

Councillors are invited to an afternoon at the Norfolk Record Centre on the 31<sup>st</sup> July 2013. Anyone wishing to go should inform the Clerk by the 24th July 2013.

Councillors are invited to the NPFA and NRCC AGMs – no one wished to attend but details will be passed to the Village Hall.

BDC are currently trying to help people who use heating oil to join together in groups to achieve lower prices and have asked for details of any groups currently operating. The Clerk will forward the necessary information on the Hainford oil consortium.

The Site Allocations consultation will be circulated. There are no sites in Hainford. If anyone has any comments to make on the consultation, the pack must be returned to the Clerk before the 2<sup>nd</sup> September 2013 to enable comments to be submitted.

## c. Chairmans Report

The Chairman represented the Parish Council at an Armed Services Day held at BDC recently, where various people recounted their experiences in war situations. This was a very well organised and memorable day and congratulations go to BDC for organising.

## d. Report from District Councillor

There will be no rate increases or services cut in the next 12 months at least.

## e. Report from County Councillor

As already mentioned over the next 3 years NCC have to find a 9 figure sum of savings however the new administration will be continuing with some of the old administrations plans such as a freeze on Council Tax. On Hainford matters Cty Cllr D Roper has raised the state of Old Church Road with NCC Highways and work is scheduled here for October 2013.

Cllr D Roper is now the Cabinet Member for Fire, Trading Standards, Community Safety, Emergency Planning and Resilience and Public Health so can help with any issues in these areas.

## 7. MATTERS RAISED FOR FUTURE DISCUSSION

Response from the Chief Constable, Update on Speeding on Newton Road, Users response concerning installing play equipment in the Village and Proposed Development on 'the Chequers field',

## 8. DATE OF NEXT MEETING

The next meeting will be held on Wednesday 11<sup>th</sup> September 2013at 7:30 pm in the village hall.

The meeting closed at 21:20