

**MINUTES OF THE MEETING OF HAINFORD PARISH COUNCIL HELD ON
WEDNESDAY 13th JUNE 2012 AT THE VILLAGE HALL**

Present: Cllr A Cowles (Chair)
Cllr S Fuller
Cllr S Howes
Cllr H Pointer
Cllr A Southgate
K Medler (Clerk)

In attendance: District Cllr P Carrick
County Cllr T Williams

Parishioners: 1

1. APOLOGIES

Apologies were received from Cllrs R Crisp and L Rogers.

2. DECLARATIONS OF INTEREST

No declarations of interest were received.

3. MINUTES OF THE LAST MEETING

The minutes of the meeting held on Wednesday 9th May 2012 were agreed by all and signed by the Chairman.

4. REPORT ON MATTERS ARISING FROM THE MINUTES, NOT ON THE AGENDA

a. County Councillors report – Health Watch

The Chairman advised he attended a meeting on the 12th June regarding the new Health Watch Scheme and the specification for the Health Watch Norfolk contract was agreed. NCC will now have to review and agree before it moves forward. There will be many changes for those who currently deliver health and social care.

5. MATTERS FOR DISCUSSION AND ACTION

a. Finance

i) The following accounts were presented for payment and were approved:

Mrs. K Medler (Expenses)	£15.77
Norse (Grass cutting)	£60.76
Hainford PCC (Grass cutting)	£50.00
Norfolk RCC (Training)	£80.00
Cllr A Cowles (Printer ink)	£49.97

The Clerks standing order was paid on the 5th June 2012.

The following receipts were noted:

HMR&C (VAT refund)	£951.50
Bank interest	£1.77

ii) Financial statement for June 2012

The balance carried forward is £19,394.58.

Cllr H Pointer proposed the Council accept the statement and this was seconded by Cllr A Southgate.

b. Planning Applications

i) PP/Y/5/2012/5007 – Hainford Primary School

Plans were reviewed and no objections raised.

ii) 20111222 – Woodland Burial Park

The Chairman reported that the Canham's Hill appeal has been dismissed by the inspector. As a result of this the Chairman contacted Matthew Rooke at BDC to see if he could give any indication of the timescale for progressing the Woodland Burial Park application. To date no further details have been given. In dismissing Canham's Hill, the inspector based her decision on the need for a cemetery and accommodation and said there is no 'need' for the foreseeable future. The report given also states that in Norfolk 86% of people want to be cremated which only leaves 14% to be buried. (Of this 14% there are no figures available anywhere to say how many choose a Woodland Burial). Colney has permission to expand and therefore current 'need' can be met by existing facilities. The Chairman stated there is nothing in the inspector's decision which fundamentally suggests Miss Lyons decision to refuse the Woodland Burial Park in Hainford should be altered. District Cllr P Carrick stated that Miss Lyons has now left BDC and so Matthew Rooke will continue to deal with the case. Matthew Rooke will be meeting with the applicant and his agent on the 15th June and Dist Cllr P Carrick has been invited to sit in on that meeting.

The applicant is now keen to get this application into Planning Committee. All the issues raised by Miss Lyons in her letter dated 25th October 2011 have now been addressed other than the question of need. The meeting on Friday will allow Matthew Rooke to gain as much information as possible to enable him to prepare a report for the Committee.

c. Play Equipment and Village Inspection

The Chairman carried out a full inspection on the 12th June and two things need attention: The back of the bench in the Children's play area needs repair and a log on the Log Walk is split. Cllr S Howes agreed to look at these items. There are some nut caps missing on some of the play equipment but these are no longer available so cannot be replaced. It was also noted that the bulrushes in the Pond need cutting back but these will be done in the Maintenance programme in 2013. It was agreed the trees near the pond and on the village green and car park should be inspected professionally in the Autumn and the Clerk will obtain quotes for this for the September meeting. The combination lock on the rear of the car park has been broken so Cllr S Howes will attend to this. Finally the grass at the rear of the car park is in poor condition and needs cutting. The clerk will contact Norse regarding this.

d. Members Code of Conduct

A draft proposal had been previously circulated and after slight amendments Cllr S Fuller proposed acceptance and this was seconded by Cllr A Southgate.

e. Lease Millennium Car Park

The Clerk advised the outstanding matters on this have now been agreed and so the Lease was signed by both the Chairman and Clerk. The Clerk will forward to solicitors for completion.

f. Minerals and Waste Consultation

All agreed no comments were required.

g. Jubilee Celebrations

The Chairman read a thank you letter from Katie Crowson for the 'wonderfully fun and community spirited Hainford celebrations'. A special mention was made to Cllr S Fuller for 'all your hard work and for bringing Hainford together in such a wonderful way'. The Chairman echoed these thanks to the Village Hall Committee as they were responsible for the organisation of the day. All the reserved mugs were collected bar four, which will be delivered. A total of £190 was raised through the sale of the excess mugs. The Chairman stated although initially the Parish Council agreed to donate all profits to the village hall, he would like to propose all proceeds are donated. This was seconded by Cllr H Pointer. Cllr S Fuller asked if five mugs could be given out to children who do not live in the village but who attend the school and helped on the day. All agreed this would be in order. The Chairman stated the Council will need to decide what to do with the remaining 79 mugs left over and Cllr S Fuller asked if the Village Hall could have 50 for their 50/50 auction. Cllr H Pointer proposed agreement and this was seconded by Cllr S Howes. Any remaining will be kept in case any children have been missed.

6. MATTERS TO REPORT

a. Correspondence sent to Clerk

Stratton Strawless Parish Council has asked if the Council are prepared to second their revised motion regarding helicopters at the next NACC meeting. In a vote with one in favour, three against and one abstention, it was agreed the motion could not be supported unless the wording was altered. The Clerk will contact Cllr J Sayer to advise.

The Audit Commission is consulting on the re-appointment of the current auditor – Mazars – to audit the Councils annual return for the next five years. All agreed there was no reason why the Commission should not re-appoint Mazars from the 1st September 2012.

BDC have confirmed we will be receiving £895 under the New Homes Bonus, which District Cllr P Carrick mentioned previously. This payment covers the period from October 2009 to September 2011. It seems likely this bonus will continue for the next three years.

b. Clerks report

The general correspondence folder being circulated includes draft Financial Regulations, Standing Orders and a Risk Assessment Policy, which Councillors will need to review for discussion and agreement at the next meeting.

The Rangers will be in the Village week commencing 9th July so if anyone has anything for them please inform the Clerk by 29th June.

Following the Annual Parish Meeting the Clerk contacted BDC regarding the Dog Bin and asked them to cleanse the area in question and monitor. An article was placed in the May Parish News, so hopefully this will address the issue raised. The Clerk has received a letter from a resident concerned that the dog bin was going to be moved near her property however this is not what was agreed so the Clerk will respond accordingly.

The Chairman attended an NACC meeting on the 14th May 2012 and was informed that the Engine Testing application will be submitted to NCC on the 31st May 2012. The NACC asked that all interested parties be told when the application was actually submitted but the Clerk has not received anything as yet. The Chief Executive detailed new routes which are being introduced and said as an airport they had seen a 20% drop in passenger numbers but as a heliport passenger numbers were up by 34%. The new airspace which came into effect on the 8th March 2012 has been operating successfully and is due to be reviewed after three months.

c. Police Report

There have been two crimes in the Parish during May – one theft and one criminal damage. The next SNAP meeting is on 14th June at 7pm at the Jubilee Centre, Aylsham. No-one is able to attend.

d. Report from County Councillor

NCC.s books have come out well balanced and this has allowed some money to be put into reserve. NCC has submitted a bid for RAF Coltishall and if successful they intend to refurbish the hangers and remove and crush the runway for use in the NDR. The NDR application should go to Planning at the end of this year.

7. RESIDENTS QUESTIONS

The Chairman of the Village Hall committee stated they have submitted their first grant application to BDC for the village hall roof and were asked if they had approached the Parish Council. Although the Council has been approached unofficially, the committee needs to approach them formally now and so a grant application was handed to the Clerk. This will be put on the next agenda for discussion.

A resident has asked Cllr S Fuller if a grit bin can be placed on Pollard Road. The Clerk will contact Wherry to see if they have been approached about this and if permission was given for a bin, would they be prepared to contribute. Actual permission for a grit bin has to be given by BDC.

8. MATTERS RAISED FOR FUTURE DISCUSSION

Ideas on how to spend the New Homes Bonus and Village Hall Grant application.

9. DATE OF NEXT MEETING

The next meeting will be held on Wednesday 11th July 2012 at 7:30pm in the village hall.

The meeting closed at 21:22