

**MINUTES OF THE MEETING OF HAINFORD PARISH COUNCIL HELD ON  
WEDNESDAY 11<sup>th</sup> JUNE 2014 AT THE VILLAGE HALL**

**Present:** Cllr A Cowles (Chair)  
Cllr L Rogers  
Cllr R Crisp  
Cllr S Fuller  
K Medler (Clerk)

**In attendance:** District Cllr P Carrick  
County Cllr D Roper

**Parishioners:** 1

**1. APOLOGIES**

Apologies were received from Cllrs H Pointer, S Howes and A Southgate.

**2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

There were no declarations of interest or dispensation requests.

**3. MINUTES OF THE LAST MEETING**

The Clerk advised of an amendment to the draft minutes printed in the magazine on page 1 under 'Poppies': The cheque given to Cllr S Fuller was for £48.35 (as shown under Finance on page 3). This error was picked up and altered but the draft minutes had already been printed in the magazine. The already amended minutes of the meeting held on 14<sup>th</sup> May 2014 were agreed by all and signed by the Chairman.

**4. REPORT ON MATTERS ARISING FROM THE MINUTES, NOT ON THE AGENDA**

**a. Dog bin Waterloo Road**

The Chairman advised Highways have now altered the lay-by to enable safe emptying of the dog bin and thanked them for doing this.

**b. Anglian Water**

The Clerk has received a response from Anglian Water as follows:

*Further to my previous correspondence, we will undertake a CCTV survey of the catchment in Hainford. Should this survey highlight any defects in the public sewer these will be identified and submitted for funding approval in the normal way. Due to the size of the catchment this survey will take approximately 3 months to complete.*

It was agreed the Clerk should thank Anglian Water for their response and seek a commencement date for the survey.

**c. Hainford Hall Enabling Scheme**

The Clerk confirmed she had forwarded the Councils comments to Matthew Rooke at BDC who has acknowledged receipt. The Council will now await further developments.

**d. County Councillors report**

Cllr D Roper confirmed that whilst the St Faiths exchange has been upgraded not all works have been completed yet on upgrading the cables.

**5. MATTERS FOR DISCUSSION AND ACTION**

**a. Proposed development on the Chequers Field**

The Chairman confirmed a meeting took place at BDC on the 9<sup>th</sup> June to discuss the way forward with this. The meeting was attended by the Chairman, Cllr L Rogers, Cllr S Fuller and several high level officers from BDC and Mr. J Whitelock from Saffron. The meeting was very positive and suitable suggestions were put forward to enable the Scheme to become financially viable to the landowner. Five main points were agreed as the way forward:

1. That the Parish Council is party to any S106 agreement for this site, to ensure that an area of land (on the gifted land) is developed for parish recreational/leisure use in a specified period of time provided that the precise area, its location and the recreational/leisure facilities to be provided are to be agreed between the Parish Council and BDC.

2. That mix of affordable housing is amended to accommodate one/two extra shared equity properties which will give a greater return to the landowner. It was pointed out that, because of the way the exception site scheme operates, an increase in the mix as described may mean that fewer houses are available for Hainford people.

3. That the open space contribution of £42k is waived (in lieu of provision on site).

4. That CIL is still applied to the open market (not the affordable). The Parish Council will receive approximately £8k of this.

5. That the Parish Council receives a minimum of £25k from the landowner, in addition to the land.

The Chairman proposed the Council agree this way forward, specifically points 1 and 2, which will demonstrate the Parish Councils commitment to the Scheme and added that the gifted land has to be given to the Parish Council prior to any building work commencing. All agreed.

#### **b. Play Equipment in Village**

##### **i) Play Inspection Company report**

Cllr S Howes has now reviewed the report and attended to the missing nut caps and loose fittings referred to in the report. Cllr Howes proposes he obtains some soil to build up the areas under the Log Bridge, Bench and Gate and this was agreed. Likewise the area around the Chain Traverse and Swinging Steps has eroded and needs to be reinstated. All agreed the area should be reinstated with bark. The Multi Play item is showing signs of rot however this is marked as Low Risk. All agreed as the equipment is to be replaced no action is required. Cllrs S Fuller and L Rogers will complete the June inspection and report on this in July. Mrs T Watker from the HCP sent her apologies but wished to advise the Council they have not yet obtained the bark previously requested but will endeavour to do this as soon as possible. The fundraising event planned for the 19<sup>th</sup> July is still being worked on.

##### **ii) Lease**

The Clerk advised the cheque signed last month was sent to the Parish Councils solicitors and they are now waiting to hear from the Diocese. It is difficult to give any timescales for completion as there are three separate parties involved.

#### **c. Grant Awarding Policy**

All agreed no changes were necessary at this time but the Policy should be reviewed again in two years time. The Clerk will contact the Treasurer of the Village Hall as, in accordance with the Policy, the Parish Council would like a report on how the grant of £5000 was spent.

#### **d. Planning applications**

##### **i) C/5/2014/5007 – Lafarge Tarmac**

No objections providing there is no increase in traffic or extraction above that which is already permitted and detailed under 4a part b. The Clerk will also enquire who monitors the traffic in and out.

#### **e. Speed Watch / Traffic Calming**

The Clerk advised Jackie sent her apologies but has confirmed she now has all the equipment and a list of volunteers and is trying to get enough volunteers together to go out. Councillors agreed the focus should be on Newton Road (near the Primary School), Waterloo Road and Hall Road.

The Clerk will ask the School how their signs are progressing.

Cllr D Roper confirmed the painting of 'SLOW' on the road near the School will be completed when the lines are reinstated on Chapel Road which has just been resurfaced.

The Clerk confirmed she has contacted the Police regarding the enforceable and 'Smiley Sid' checks on Waterloo Road.

#### **f. Site Allocations Development Plan consultation**

Following the Councils comments being submitted to BDC concerning this, BDC have responded saying they feel the comments relate to the effectiveness of the Plan and therefore concern the soundness of the document. As a result they are asking the Council to suggest a revised wording. After discussion the following was agreed for Policy GC2:

*New development will be accommodated within the settlement limits defined on the proposals map. Outside these limits, development proposals may be permitted provided it can be shown by the applicant that they do not result in significant adverse impact; that they are justified by a demonstrable need to be in a particular location and that it can be shown that they comply with a specific allocation and/or policy of the development plan.*

All agreed having reviewed Policy H3 again this did not require amendment.

*The following report was moved up the agenda as County Cllr D Roper needed to leave.*

## **6. MATTERS TO REPORT**

### **a. Report from County Councillor**

The Cabinet has now been wound down and the new Committee will begin meeting next week.

*Cty Cllr D Roper then left the meeting*

#### **g. Millennium Car Park**

Cllr S Howes has advised he will fit the gates with help from a neighbour. The Chairman thanked Cllr S Howes for this and all agreed the Parish Council will reimburse the cost of any materials used.

#### **h. Finance**

i) The following accounts were presented for payment and were approved:

Mrs. K Medler (Expenses)	£63.97
Mr. B Cooper (Internal audit)	£45.00
PCC (Grass cutting)	£50.00
NPFA (Subscription)	£20.00
NRCC (Subscription)	£20.00
Samuels of Norfolk (Extra T-shirts for Village Games)	£38.12
Cllr A Cowles (Printer ink)	£24.75

The Clerks standing order was paid on the 5<sup>th</sup> June 2014.

The following receipt was noted:

Barclays (Bank interest)	£1.72
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ii) Financial statement for June 2014

The balance carried forward is £21,903.58.

Cllr S Fuller proposed the Council accept the statement and this was seconded by Cllr R Crisp.

iii) The Clerk advised the internal audit has now been completed and all is in order. The Chairman and Clerk signed the necessary forms which will now be sent to the External Auditor.

#### **6. MATTERS TO REPORT**

##### **b. Report from District Councillor**

Hainford did not receive any New Homes Bonus this year as there were no houses built within the period covered.

##### **c. Police Report**

There was one crime in the Village during May which was recorded as a Public Order Offence.

#### **7. RESIDENTS QUESTIONS**

The Chairman reported The Chequers will be re-opening on Friday the 27<sup>th</sup> June.

#### **8. MATTERS RAISED FOR FUTURE DISCUSSION**

Play equipment in the Village and proposed development on the Chequers field.

#### **13. DATE OF NEXT MEETING**

The next meeting will be held on Wednesday 9<sup>th</sup> July 2014 at 7:30 pm in the village hall.

**The meeting closed at 21:10**