

**MINUTES OF THE MEETING OF HAINFORD PARISH COUNCIL HELD ON
WEDNESDAY 9th MAY 2012 AT THE VILLAGE HALL**

Present: Cllr A Cowles (Chair)
Cllr L Rogers
Cllr S Howes
Cllr S Fuller
Cllr R Crisp
Cllr H Pointer
K Medler (Clerk)

In attendance: District Cllr P Carrick
County Cllr T Williams

Parishioners: 0

1. APOLOGIES

Apologies were received from Cllr A Southgate

2. ELECTION OF CHAIRMAN AND VICE CHAIR

Cllr H pointer proposed that Cllr A Cowles continue as Chairman and this was seconded by Cllr S Howes. Cllr A Cowles accepted office.

Cllr A Cowles proposed Cllr L Rogers continue as Vice Chair and this was seconded by Cllr S Howes. Cllr L Rogers accepted office.

3. ELECTION OF VILLAGE HALL REPRESENTATIVE

The Chairman asked if Cllr S Fuller was happy to continue in this role and Cllr S Fuller confirmed she was. All agreed Cllr S Fuller should continue as Village Hall representative.

4. ELECTION OF AIRPORT CONSULTATIVE COMMITTEE REPRESENTATIVE

The Chairman advised he is happy to continue in this role if everyone else is in agreement. All agreed.

5. ELECTION OF CETAG REPRESENTATIVES

The Chairman asked if Cllrs L Rogers, S Fuller and H Pointer were happy to continue in this role and all agreed.

6. DECLARATIONS OF INTEREST

No declarations of interest were received.

7. MINUTES OF THE LAST MEETING

The minutes of the meeting held on Wednesday 11th April 2012 were agreed by all and signed by the Chairman.

8. REPORT ON MATTERS ARISING FROM THE MINUTES, NOT ON THE AGENDA

a. TPOs

The Clerk has now received details of all TPO's in Hainford and will hold for future reference.

b. Jubilee Gifts

The Clerk has collected the mugs ready for distribution at the Village Fun Day and has now received thirty requests for these, although there is still time for more to arrive as the deadline set for reservations was the 19th May. The Clerk will give the Chairman a full list of names ready for the Fun Day along with a copy of the Electoral Role in case others turn up on the day. The Clerk has been asked by two people if they could purchase mugs for their grand children who do not live in the Village. It was agreed once all Village children have received their mug, any surplus can be sold on a first come first served basis for £4.00 each. Any profits from the sales will be donated to the Village Hall funds.

c. Rangers

The rangers carried out the requested work and a full list of other jobs they did whilst in the Village will be circulated.

d. Vehicle activated signs

The Clerk wrote to Highways following the last meeting and they have stated '*the SAM2 is only sited temporarily as it is not an authorised traffic sign, so we could not install one on a permanent basis*'.

The Clerk enquired whether the Parish Council could purchase a VAS themselves, like the ones on Waterloo Road (as they had not been successful in gaining funding) and Highways have stated '*A formal assessment would need to be made which has to be paid for upfront and can result in a 'not suitable' result. As a guide a VAS comes in the region of £7k plus a commuted sum for future maintenance*'.

It was agreed unless someone in the Village wishes to sponsor this the Parish Council cannot pursue this further.

e. Meals on Wheels service

Dist Cllr P Carrick advised if anyone in Hainford wants to have hot meals delivered they should contact Mrs. Ann Medler on 07887808502 who cooks for the Hevingham Hot Meal Service.

f. Residents questions – Tree branch on Dumbs Lane

This was blown over further by the wind but has now been removed.

g. Clerks report – Play Equipment Inspections

A new Rota and inspection sheet has been circulated to all. Inspection sheets should be brought to the next Parish Council meeting, following the inspection, for discussion and action.

9. MATTERS FOR DISCUSSION AND ACTION

a. Finance

i) The following accounts were presented for payment and were approved:

Mrs. K Medler (Expenses)	£44.27
Broker Network Ltd (Insurance renewal)	£273.57
Norfolk China (Jubilee Mugs)	£427.20
Mr. B A Cooper (Internal Audit)	£45.00
Hainford & Stratton Strawless Parish Magazine (Annual Donation)	£200.00
S.L.C.C. (Subscription)	£36.00
The Clerks standing order was paid on the 5 th May 2012.	

The following receipt was noted:

First installment of Precept from BDC	£5500.00
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ii) Financial statement for May 2012

The balance carried forward is £18,907.52.

Cllr H Pointer proposed the Council accept the statement and this was seconded by Cllr S Howes.

iii) Audit for year ending 31st March 2012

The internal audit has now been completed and all documents and bank statements were reconciled with ledger entries and found correct. The Clerk will now file with the external auditors.

Item 10 d) was brought forward so the District and County Councillors could leave if they needed to.

10. MATTERS TO REPORT

d. Report from District Councillor

Cllr P Carrick stated he is disappointed with BDCs handling of the Woodland Burial Park.

Cllr S Fuller asked if BDC were still giving grants to Village Halls and Dist Cllr P Carrick confirmed they were.

e. Report from County Councillor

In November voting will take place for a Police Crime Commissioner for Norfolk. Running parallel to this a Police and Crime Panel will be formed, made up from one member of each Council, three members from NCC and two independent members who will be co-opted by the Panel. Panel members will not be paid. In the short term Cllr T Williams said he did not envisage any impact on the Parish Council or parishioners but the long term will remain to be seen.

The NDR consultation is underway and anyone interested can view the proposals at St Faiths Community Centre this Friday 11th May.

In Spring 2013 the County Council will be joining with the health service to cover the health and well being of communities. They will identify many things such as childhood obesity, elderly issues, ethnicity etc. The impact of this is not yet known.

9. MATTERS FOR DISCUSSION AND ACTION

b. Planning Applications

i) 20120612 – Patches Farm, Norwich Road, Buxton

Plans were reviewed and no objections raised.

ii) 10/0569 – HMP Bure, Jaguar Drive, Scottow

Plans were reviewed and no objections raised.

iii) 20111222 – Woodland Burial Park

The Chairman asked if anyone wished to alter their view on this application having heard from Mr. Morton at the Annual Parish Meeting. No one wished to change their opinion. It was agreed there was nothing more the Parish Council could do at this stage and they must await the outcome of the Canham Hill appeal.

c. Publication Scheme

A draft scheme had been circulated to all Councillors prior to the meeting. Cllr R Crisp proposed the Council agree the draft and this was seconded by Cllr S Fuller. This will be published on the website.

d. Training Policy

A draft policy had been circulated to all Councillors prior to the meeting. The Chairman proposed the Council agree the draft and this was seconded by Cllr S Howes. This will be published on the website.

e. Lease Millennium Car Park

The Clerk advised this is nearing completion however there are still some discrepancies to be finalised. The Council voiced their concern at the delays in finalising the Lease.

10. MATTERS TO REPORT

a. Correspondence sent to Clerk

There is a further consultation taking place on the Minerals and Waste Site Specific Allocations DPD. Councillors should review this for discussion at the next meeting.

b. Clerks report

The Head teacher of the Primary School has contacted the Clerk asking who is responsible for maintenance of the Play Area. The Clerk informed her it was the Parish Council. For Councils information the Head teacher has arranged for the lower branches of the tree in the corner of the play area to be removed as they were dangerous.

The Primary School has also asked if anyone would be available on Friday 29th June at 1:30pm to present Olympic Medals at the Frettenham School sports day. Regrettably no-one was available.

The Clerk contacted Highways following complaints from parishioners regarding the road repair adjacent to Woodstock on Newton Road and received the following reply:

Unfortunately Newton Road has been a recurring issue with Anglian Water. Originally there was a water leak outside Woodstock, this was repaired but must have caused washout underneath the road and the sewer pipe on the opposite side then collapsed. This caused all the backfill material to be washed into the sewer, which in turn caused subsidence in the road. This was repaired by Anglian Water but unfortunately the repair has since subsided further, apparently caused by sewer damage further down. I have contacted Anglian Water numerous times and their contractors (May Gurney) should be on site today (27th April) to sort the issue, unfortunately this work will require a week's road closure. The AW job ref is 37287270. There has been some local negativity directed at NCC Highways with regards to poor repairs/workmanship, if anyone approaches you regarding this please assure them it is completely down to Anglian Water and we have not footed the cost for any of this work. If anyone has any queries about this I am happy to discuss.

Cty Cllr T Williams confirmed that NCC Highways have the final say as to whether repairs are satisfactory or not.

The Clerk also asked Highways about the resurfacing of Old Church Road and was advised as follows:

Old Church Road was due to be resurfaced this year, unfortunately it was removed from the capital funded programme for 2012/13. It is due to be resurfaced next year in the 2013/14 programme, until then we will continue to monitor and carry out patching repairs as necessary.

c. Police Report

There have been two crimes in the Parish during April which was theft of oil and theft of a battery used to power an electric fence. Both thefts are still undetected. The next SNAP meeting is on 14th June at 7pm at the Jubilee Centre, Aylsham. Cllr S Fuller stated the Police have been in the Village recently and the Speed Watch team monitored Hall Road on the 8th May.

11. RESIDENTS QUESTIONS

None.

12. MATTERS RAISED FOR FUTURE DISCUSSION

Minerals and Waste Site Specific Allocations DPD.

13. DATE OF NEXT MEETING

Wednesday 13th June 2012 at 7:30pm.

The meeting closed at 21:55