

**MINUTES OF THE MEETING OF HAINFORD PARISH COUNCIL HELD ON  
WEDNESDAY 20<sup>th</sup> NOVEMBER 2013 AT THE VILLAGE HALL**

**Present:** Cllr A Cowles (Chair)  
Cllr S Fuller  
Cllr S Howes  
Cllr L Rogers  
Cllr A Southgate  
Cllr H Pointer  
K Medler (Clerk)

**In attendance:** District Cllr P Carrick  
County Cllr D Roper

**Parishioners:** 11

**1. APOLOGIES**

Apologies were received from Cllr R Crisp.

**2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

There were no declarations of interest or dispensation requests.

**3. MINUTES OF THE LAST MEETING**

The minutes of the meeting held on Wednesday 9<sup>th</sup> October 2013 were agreed by all and signed by the Chairman.

**4. REPORT ON MATTERS ARISING FROM THE MINUTES, NOT ON THE AGENDA**

**a. SNAP representative**

No-one has come forward for this. (Item 6e considers further)

**b. RAF Coltishall**

County Cllr D Roper advised a recent article was published regarding this and the B1150 and Scottow Road will be the main access and primary routes for the site. New weight restrictions will be imposed in Lammas, with others currently being looked at.

**c. Buses**

Following the last meeting the Clerk contacted Sanders and received the following responses:

Running early - *We are aware that it is possible when loadings are low for the service to get ahead of time if drivers are not vigilant. They have all been advised to ensure this does not happen. Hopefully the issue is now resolved.*

School time buses - *It would be usual for the service to be a double-decker bus. We have had a few issues with a couple of the vehicles (1 lost to fire). Hopefully things should return to normal now.*

**d. Remembrance wreath**

The Chairman laid the wreath on Sunday on behalf of the Parish Council.

**5. MATTERS FOR DISCUSSION AND ACTION**

**a. Finance**

i) The following accounts were presented for payment and were approved:

Mrs. K Medler (Expenses)	£60.57
Hainford PCC (Church yard grass cutting)	£50.00
Cllr S Howes (Play area items)	£73.08
Mr. B A Cooper (Internal ½ yearly audit)	£22.50
Royal British Legion Poppy Appeal (Wreath)	£30.00

The Clerks standing order was paid on the 5<sup>th</sup> November 2013.

ii) Financial statement for November 2013

The balance carried forward is £21,216.35.

Cllr A Southgate proposed the Council accept the statement and this was seconded by Cllr S Fuller.

The Chairman reminded Councillors that the next meeting will include discussion and approval of the Budget for 2014/2015 and the setting of the Precept and it was agreed that all requests for finance which are currently before the Council should be included, to fully understand what effect it would have on the Precept.

iii) Half yearly internal audit

It was noted that this has been completed by Mr. B A Cooper and all is in order. The Clerk circulated the bank reconciliation for the six months to 30 September 2013.

## **b. Planning applications**

i) 20130312 – Land between Beech Hill and Burgate Hill, Newton Road

It was noted that this application went to appeal following refusal by BDC and the Planning Inspector has upheld BDC's decision and dismissed the appeal. Although various reasons were stated for dismissal the main reason was because it was outside of the development boundary. Councillors noted there are now two caravans on the site. Dist Cllr P Carrick advised the caravans will only be allowed to remain on the site if they are touring caravans and are not lived in. Councillors will monitor.

## **c. Proposed development on the 'Chequers Field'**

The consultation event took place on the 7<sup>th</sup> November 2013 and was attended by representatives from Saffron and BDC along with the developer and Cllrs A Cowles, S Fuller and A Southgate. The purpose of the afternoon was to enable parishioners to answer the question 'Do you agree that the Parish Council should support the proposal to build on the Chequers field?' The event had been widely advertised throughout the Parish. 62 parishioners attended and were asked to complete a short form giving their views (1 per household). 43 forms were handed in with 27 answering the above question 'YES' and 16 'NO'. (The last survey gave a 30 for /33 against response). Numerous comments were made by those attending which were read out to the meeting. Following discussions, in a vote to agree whether or not the Council would be prepared to support building on the Chequers field, all Councillors agreed the Council should support building as long as the following matters were addressed to the Councils satisfaction: Infrastructure issues including drainage; the gifting of the remaining land to the Parish Council; an endowment of an adequate sum to support the upkeep and maintenance of the gifted land. The Parish Council also agreed that there should be no change from that shown on the current plans in the total number of houses proposed by Saffron nor in the numbers of affordable/market value houses.

*2 members of the public left the meeting at 20:09*

## **d. Speed Watch / Traffic Calming.**

Pamela Wyatt confirmed she is still working on getting a team fully trained and once the team is operational, they can look at procuring the flashing SAM signs.

Cty Cllr D Roper confirmed he has looked at the reports on the Schools who were recently given funding for a 20mph limit. 22 Schools were assessed, including Hainford. The Schools were assessed on a points system and the top 2 schools were marked with 76 and 74 points respectively. Hainford was marked with 3. For comparison Buxton came out with 10.9 points. Based on these figures it is highly unlikely Hainford would receive funding. The cost of imposing 20mph limits outside all Schools would be £3 and ¾ million. It was also confirmed by Cty Cllr D Roper that Horsham & Newton St Faiths Parish Council are not interested in joining forces to purchase the SAM signs.

*1 member of the public left the meeting at 20:14*

The Chairman asked Cllr D Roper if he could look into having '30' and 'SLOW' painted on the road either side of the School to try to alleviate the problem. As this would not be a physical change to the road, it shouldn't require a survey, like the speed bumps would. The Chairman advised the meeting he has emailed the new Head teacher pointing out that this problem needs to be addressed by the School and the Church as well and not just the Parish Council and this is going to be raised with the Governors. A member of the public asked if the Parish Council as a whole are in favour of having a 20mph limit outside the School and all agreed they were. The Chairman stated that whilst Cty Cllr Ropers comments were noted with regret the Parish Council would continue to work with the School to see what could be done.

The Clerk advised despite contacting Highways and chasing, to see if there is any chance of having the flashing 'SLOW DOWN' signs outside the School, she has received no response.

Following the last meeting the Clerk also contacted the Police and has received the following response:

*I have checked our Road Related Incidents dating back to April this year and have three relating to Newton Road and the School. On two of the above incidents, the same vehicle had been identified as belonging to a local resident from Pollard Road who I personally visited and advised accordingly, these persons no longer reside in the village.*

*I phoned the lady who I had assumed had attended last week's meeting, raising her concerns and had a good discussion with her. I appraised her of what was discussed at the SNAP meeting on the 14<sup>th</sup> and also Traffic Enforcement which has taken place within Hainford in recent times. Also I am aware that enquiries are still on-going locally with trying to reduce the speed limit on Newton Road to 20mph, again if you require any police assistance to deal with these issues please drop me an e-mail.*

## **e. Parish Partnership Scheme**

This will be carried forward to the January meeting to allow time for Cty Cllr D Roper to look into the road painting and Councillors to consider further.

#### **f. Play Equipment in the Village**

i) Cllr S Fuller has completed her inspection and all is in order with the equipment, however there is damage to the Schools fence which separates the School playground from the play area. The Clerk will inform the School. A parishioner mentioned they have found used condoms in the car park again which is disgusting. The Chairman asked that if anyone came across such items they remove them if they have suitable equipment available to do so. Cllr S Fuller advised she cleared a lot of rubbish away today.

*Cllr L Rogers left the meeting at 20:37*

ii) The Clerk confirmed she has contacted both NPS and the Diocese but has had no reply from the Diocese. NPS have said they will seek instructions from Children's Services but are not minded to commence any discussions until the Diocese have confirmed that they will entertain the principle of a surrender by NCC and the grant of 2 separate leases to the Parish Council and NCC.

The Hainford Action Group stated they have heard from the Diocese who have indicated they are prepared to offer a 25year lease subject to terms being agreed with the Parish Council. The Clerk will contact the Diocese again and stress it is the Parish Council they should be responding to and not the HAG. The HAG feel they now need to start pushing for funding and BDC have advised them that the Parish Council can apply for funding under their Community Grant. The HAG would like a member of the Council to join with them to progress this further. Cllrs S Fuller and A Southgate agreed to assist where able.

*6 members of the public, Cllr A Southgate and Cllr D Roper left the meeting at 20:44*

#### **g. Meeting Dates 2014**

These had been previously circulated and were agreed.

#### **h. Village Pond**

Cllr S Howes has requested quotations and chased but has not received any to date.

#### **i. Village Trees**

The Contractor who completed work to the trees last time has inspected them again (free of charge) and detailed the work required during the next 6 months, at a cost of £75.00. Other contractors the Clerk contacted require an inspection fee in excess of £200. All agreed the previous contractor should be authorised to complete the required works.

#### **j. Food and Agriculture Hub Draft Supplementary Planning Document**

No comments.

### **6. MATTERS TO REPORT**

#### **a. Correspondence sent to Clerk**

Hevingham Hot Meal Delivery Service is looking for volunteers to deliver meals in the Village. Hainford currently has one parishioner using this service. The meal would be collected from Hevingham and delivered where necessary. Anyone interested should contact Anthea Coldham ([arcoldham@aol.co.uk](mailto:arcoldham@aol.co.uk)).

There will be a grand opening of Horsham and Newton St Faiths new park on Saturday 23<sup>rd</sup> November 2013 at 12pm.

A letter has been received from a parishioner regarding the speed of Broadband in the Village. The Clerk forwarded the letter to Cllr D Roper for a response this evening but as he has had to leave, the Clerk will request a response for the next meeting.

BDC have noted some fly tipping in the woods as you head to the A140 Cromer Road and have asked if the Council knows who the landowner is. The Clerk will advise BDC to contact the wood manager Mr. J Cheetham.

Correspondence has been received from NCC regarding the NDR – the Clerk will reiterate the Councils previous comments.

Norwich Fringe Project are seeking donations. All agreed with many Village requests for funds the Council could not send anything this time.

The Village Hall have requested that the Council make an allowance of £2000 in the budget for 2014/15 to help the committee continue its improvements to the hall. Cllr S Fuller advised the committee will require help every year via the Precept. It was agreed this should be included in the budget.

#### **b. NACC report**

The Chairman will circulate the full papers to Councillors but the main points of note are:

There is considerable concern from several parishes regarding the access for aggregate lorries in supporting the large amount of building work which is due to take place.

Hellesdon have complained about the helicopter traffic and will be meeting with the airport to discuss this.

The operational framework has been agreed. Passenger numbers are up 50%.

The ADF is being used to fund improvements to the snow and ice equipment.

The Clerk will put a link on the PC website to the NACC minutes so parishioners can access.

**c. Report from the Chairman on the Parish Forum attended with Cllr S Fuller**

The forum was interesting and covered the Council Tax Reduction Scheme, changes to the New Homes Bonus, Community Infrastructure Levy, which will affect all buildings into which people go on planning applications with effect from 1<sup>st</sup> July 2013 and Recycling which will be changing in 2015. (The Clerk had already circulated information presented at the forum).

**d. District Councillors report**

BDC will not be putting their rates up next year. The listed building scheme has been very successful and is going to be promoted further so watch for movement on this. The Clerk confirmed the Village has 5 listed buildings.

**e. SNAP report**

Cllr S Fuller confirmed she attended the last meeting but nothing was relevant to Hainford. It is really important the Village has a member on the panel as Cllr Fuller only attends as a member of the public, which means she is not part of the main meeting where priorities are agreed. If the Village wants the Police to help with the traffic calming, it needs a member on the panel. The Clerk will contact the School to raise at the next Governors meeting as there has been no response from the articles in the Parish News.

**f. Village Games**

Carolyn Atherton was invited to attend the Sports Award evening at The Forum on behalf of the team. Whilst the team was nominated for 'Sporting Village' with 2 other villages, they unfortunately didn't win but to be shortlisted after only entering this year was a big achievement. The Parish Council congratulates all who took part and Carolyn for all her hard work.

The Clerk advised following the letter sent to Keith Simpson MP regarding the future of the Village Games, he said he would make enquiries for potential sponsors. The Clerk has now been informed that Bernard Matthews have contacted Active Norfolk, not only to give a donation but also to see how else they can get involved so a big thank you to them for that. Dist Cllr P Carrick confirmed the Games are definitely going ahead next year.

**7. RESIDENTS QUESTIONS**

Lafarge are still using their pit for overnight parking of their lorries, even though it is closed. The Clerk will check with NCC if this is allowed. Also when the lorries leave the pit in the morning, they come out in convoy, usually 6, and have no respect for other road users. The Clerk will write to Lafarge.

**8. MATTERS RAISED FOR FUTURE DISCUSSION**

Play Area lease, Speed Watch Team, Proposed Development on 'the Chequers field', Village Pond, Budget/Precept and Parish Partnership Scheme.

**9. DATE OF NEXT MEETING**

The next meeting will be held on Wednesday 8<sup>th</sup> January 2014 at 7:30 pm in the village hall.

**The meeting closed at 21:36**