

**MINUTES OF THE MEETING OF HAINFORD PARISH COUNCIL HELD ON
WEDNESDAY 9th OCTOBER 2013 AT THE VILLAGE HALL**

Present: Cllr A Cowles (Chair)
Cllr S Fuller
Cllr S Howes
Cllr R Crisp
K Medler (Clerk)

In attendance: District Cllr P Carrick
County Cllr D Roper

Parishioners: 16

1. APOLOGIES

Apologies were received from Cllrs H Pointer, L Rogers and A Southgate.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

There were no declarations of interest or dispensation requests.

3. MINUTES OF THE LAST MEETING

The minutes of the meeting held on Wednesday 11th September 2013 were proposed for acceptance by Cllr R Crisp, seconded by Cllr S Fuller, agreed by all and signed by the Chairman.

4. REPORT ON MATTERS ARISING FROM THE MINUTES, NOT ON THE AGENDA

a. Village Games

The photograph is now on display in the Village Hall.

b. SNAP representative

No-one has come forward for this, so the article will be placed in the next magazine again. The next meeting is on the 14th October 2013 at 7pm in the Jubilee Centre, Aylsham. Cllr S Fuller confirmed she will attend the public meeting which is held before the panel meeting.

c. RAF Coltishall

County Cllr D Roper apologised for the delay in replying on this but will respond shortly.

*Cty Cllr D Roper needed to leave the meeting early so his report was moved up
the agenda with the agreement of the Chairman.*

6. MATTERS TO REPORT

c. Report from County Councillor

Six Schools in the County, which had the worst accident records, have now been granted 20mph speed limits outside of them. A wider report for the rest of the Counties Schools is still outstanding.

NCC's Budget consultation is now open and parishioners are encouraged to respond to this at www.norfolk.gov.uk/puttingpeoplefirst.

A motion was recently passed to freeze Council tax for a further year.

The Council is adopting a policy in favour of a study into joining the NDR up fully, but this is likely to be some way in the future as they don't want to delay the current permissions.

5. MATTERS FOR DISCUSSION AND ACTION

a. Family Football Fun

Parents informed the meeting that they are trying to resurrect some children's football teams within the Village. They have run two sessions so far which has been very well supported. Parents involved have been in touch with the Norfolk FA who have given them lots of tips and information and Carolyn Atherton has also been very supportive. Any advice, assistance or equipment anyone is able to give would be appreciated. If anyone is interested in attending, the session is on a Saturday morning at the Village Hall playing field from 10am to 11am and all ages are welcome. Further information is available from Louise on 07554 660230. Parents will keep the Council updated with progress.

b. Play Equipment in the Village

i) Cllr S Fuller has not yet completed her inspection so will report back at the next meeting. Cllr S Howes confirmed he has now replaced all missing caps. Weekly inspections have been completed by Mrs. Watker and it was noted that some of the metal chains on the 'Swinging Steps' are rusting. Cllr S Howes will paint with the Hammerite used previously, to prevent further deterioration.

ii) The Chairman recapped the situation with the Play Area License and Lease and explained that having obtained further information, it seems likely the Diocese will require the Parish Council to pay their legal fees whether the Lease is altered now or in the future but if it is left until 2016 NCC will cover their own fees. To renew the car park lease the legal costs came to £1611. As the play area would require a brand new lease to be set up, the legal fees may be higher. Currently there is £6107.76 which has been put aside for the play area.

Mrs. Watker stated a lot of work has been done to push forward with updating the play area and so parents would rather see the lease put in place now and not wait until 2016.

Cty Cllr D Roper left the meeting at 19:57

Without a new lease funding cannot be obtained. Parents are hugely disappointed at the Parish Councils decision to wait until 2016 and are passionate about moving this forward. The new Head teacher is fully supportive of having the area done now as it would be a great facility for the School to make use of. Parents were not given the option of using the funds set aside, for progressing the lease, which they would be happy to accept, as they can then fundraise for the remainder required. *[Minutes 12th June 2013 records the following: Mrs. Watker has expressed her concern that the costs for sorting out the lease will come out of the money set aside for the new play area and would prefer the £5000 to remain intact]*. Mrs. Watker has spoken to Edward Knowles at the Diocese who was of the opinion a 25 year lease would be accepted. The Diocese next meet on the 19th November so if the Parish Council will agree to pursue the lease now instead of in 2016, the Diocese can discuss this at their next meeting.

The Chairman advised if the lease is pursued now costs are likely to be around £3000 which will take up half of the current funds available. Mrs. Watker confirmed the community is happy to fundraise for the project and if they end up with more funding than they actually need (as happened in another Village) the remainder could be put back into the community for other things.

All agreed the Parish Council will start things rolling with the Diocese and NCC to take on a new lease now but all costs will have to come out of the funds currently set aside although the Council will try to keep these to a minimum.

Mrs. Watker mentioned there is often litter in the play area and asked if it would be possible to move the bin from the outside into the play area. The Clerk advised if the bin is on the highway, NCC empty it free of charge but if it is moved inside, the Parish Council will be responsible for emptying it. Parents confirmed for now they are happy to continue 'litter picking'.

The Head teacher also mentioned that dog walkers are using the area behind the car park and leaving their 'mess' behind, which then gets trampled into the School on the children's shoes. Cllr R Crisp will look into getting a sign to say 'NO DOGS' as this area is not intended to be used for dogs.

c. Speed Watch / Traffic Calming.

The Chairman has not yet been able to get together with the new Head teacher and Chair of Governors to discuss how the School can help.

Pamela Wyatt confirmed she is attending some training tomorrow and Janet Overton has been out to check the School area. Most of the old volunteers have been contacted and the team now has its own equipment so it is hoped a full team will be up and running before the end of October. Once the team is fully operational, they can look at procuring the flashing SAM signs.

It was agreed the Parish Council will continue to press Cty Cllr D Roper for the full report on limits at Schools and to pursue Hainford's case for a reduction in the speed limit outside the school. The Clerk will also ask if it would be of benefit to have a petition from parents requesting measures and the Chairman will speak to the Head for her thoughts. The Chairman commented that the Church and School should also be pressing for the 20mph limit as it is not just down to the Parish Council to take this forward. The Clerk will contact Highways again to see if there is any chance of having the flashing 'SLOW DOWN' signs outside the School. A parent mentioned that she has reported several speeding incidents to the Police as suggested previously by PC G Shepherd but hasn't seen any action as a result. Cllr S Fuller will raise at the next SNAP meeting and the Clerk will also contact PC G Shepherd.

d. Finance

i) The following accounts were presented for payment and were approved:

Mrs. K Medler (Expenses)	£34.56
Hainford PCC (Church yard grass cutting)	£50.00
Norwich Diocesan Board of Finance (Rent)	£340.00
NALC (Good Councillors Guide)	£2.82
Village Hall & Recreation Ground (Hainford) (Consultation meeting)	£50.00
HMR&C (PAYE x3)	£142.60
Vortex Ground Services (Grass cutting)	£198.00
Fenland Leisure Products Ltd (Nut caps)	£19.20

The Clerks standing order was paid on the 5th October 2013.

The following receipt was noted:

BDC (2 nd installment of Precept)	£5500.00
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ii) Financial statement for October 2013
The balance carried forward is £21,687.50.

Cllr S Howes proposed the Council accept the statement and this was seconded by Cllr S Fuller.

e. Planning applications

i) 20131268 – Three Greens, Newton Road

No objections.

ii) 20130552 – The Barn, Grange Road

The Clerk has received a note from BDC as follows:

I have noticed that your email was received before the Planning Committee presentation but not included as a supplementary amendment on the day. Unfortunately, I have just returned from annual leave today and as the comments were sent solely to me, I did not have the opportunity to forward these comments. I'm sorry for this. The reason why the application went to Planning Committee was the issue of highway safety as the Highways Authority expressed their concerns with the suitability of the access and parking area. I can assure you that Parish Council comments are still taken into account during the determination of the application despite gaining approval at committee. In this case, it would be difficult to justify refusal of the application based on the Parish view given the garage is within the settlement limit for Hainford where therefore the principle of development is acceptable and I note Parish Councillors did not raise any highways objection. However, I do believe the site would be constrained for further development, which would limit any precedent. I would also think the Highways Authority would continue to resist the intensification of the existing access.

f. Proposed development on the 'Chequers Field'

The consultation date has been set for 7th November 2013 between 3pm and 8pm at the Village Hall. A note has been put in the magazine and a leaflet drop completed so all parishioners should be aware and are encouraged to attend. Representatives from the Parish Council, Saffron and BDC will be present to answer questions. A reply slip will be available for parishioners to convey their views to the Parish Council which will then be used to decide the way forward. The responses will be analysed by Councillors A Cowles, S Fuller and L Rogers and the results presented to the November meeting. (It was noted that the hedge which runs alongside the land on Stratton Road has been cut back).

g. Remembrance Wreath

All agreed the usual donation of £30.00 should be made. The Chairman will organise and lay.

h. Village Pond

Cllr S Howes has requested quotations but has not received any to date.

i. Joint Core Strategy Modifications consultation

No comments.

j. Complaint regarding boards at The Chequers

Cllr R Crisp offered to speak to the manager and ask him to keep the board back from the junction.

6. MATTERS TO REPORT

a. Correspondence sent to Clerk

A complaint has been received regarding overgrown hedges to the right of the junction of Lady Lane with Hall Road. The Clerk will write a letter to the owners requesting they are trimmed.

The Parish Council has been copied in on a complaint sent to NCC, Cllr D Roper and Sanders concerning buses leaving early. This was noted with concern. The Clerk will contact Sanders to see what response is intended. The Clerk will also ask, at the request of a parishioner, if it would be possible for the 15:46 (44a) from Aylsham to Hainford to be a double decker on School days.

b. Clerks Report

The Clerk has identified 4 grit bins in the Village but there are only 2 noted on the asset register. It was confirmed there should be 4 and their approximate ages.

The Clerk asked if the Council would like her to obtain quotations to check the Village trees again as it was a year ago when it was last done. All agreed.

c. Report from District Councillor

No cuts are intended. Funding may be available for the play area so parents should speak to either Veronica Savage or Kirsty Hughes at BDC. The listed building scheme has been very successful and is going to be promoted further so the village should not miss the opportunity. The Clerk will bring the responses sent last time to the next meeting.

d. Police report

There were no crimes in the Village during September. Parishioners are reminded to check the security of their oil tanks over the coming Winter months.

7. MATTERS RAISED FOR FUTURE DISCUSSION

Play Area lease, Speed Watch Team, Proposed Development on 'the Chequers field', Village Pond and Village Trees.

8. DATE OF NEXT MEETING

The next meeting will be held on Wednesday 20th November 2013 at 7:30 pm in the village hall.

The meeting closed at 21:27