

**MINUTES OF THE MEETING OF HAINFORD PARISH COUNCIL HELD ON
WEDNESDAY 11th FEBRUARY 2015 AT THE VILLAGE HALL**

Present: Cllr A Cowles (Chair)
Cllr S Howes
Cllr S Fuller
Cllr L Rogers
Cllr H Pointer
K Medler (Clerk)

In attendance: District Cllr P Carrick
PC Greig Shepherd

Parishioners: 11

1. APOLOGIES

Apologies were received from Cllr R Crisp and County Cllr D Roper.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

There were no declarations of interest or dispensation requests.

3. MINUTES OF THE LAST MEETING

The minutes of the meeting held on 14th January 2015 were agreed by all and signed by the Chairman.

4. REPORT ON MATTERS ARISING FROM THE MINUTES, NOT ON THE AGENDA

There were no matters arising to report.

5. MATTERS FOR DISCUSSION AND ACTION

a. Proposed development on the Chequers Field

The Chairman reported that the Section 106 agreement was signed by both himself and Cllr S Fuller on the 6th February 2015. The Clerk advised NPLAW confirmed this morning that all parties have signed the agreement so it will now be dated to enable the Planning Officer to issue the final decision notice.

The Clerk has received an email from the Developer asking if a Parish Councillor would be prepared to act as a 'liaison officer' for the project. The Chairman confirmed he would be happy to do this and Cllr S Fuller agreed that she would also be prepared to help should the Chairman be unavailable.

The Parish Council has been asked by BDC to put forward a proposal for the naming of the access road which will serve the new development, in conjunction with the site owner. The site owner has proposed 'Chequers Meadow' and this was agreed by all.

The Parish Council has been invited to a meeting in March by Saffron Housing which will include the opening of a new development in Gt. Yarmouth. The Clerk will circulate for information – if Councillors wish to attend they should inform Saffron direct.

d. Planning (*this item was moved up the agenda by agreement of the Chairman*)

Proposed development on Waterloo Road

Following discussions it was agreed the Parish Council could not support this proposal as it is contrary to Planning Policies and does not include any material considerations which would warrant the Policies being overturned. Also it does not provide any benefits to the Parish or parishioners and the infrastructure is not in place to support such a development. In addition to this, Hainford's affordable housing requirements have now been met by the development on the Chequers Field.

b. Play Equipment in Village

i) Monthly inspection reports

Cllr H Pointer confirmed all is in order and no works are required at this present time.

ii) Weekly inspections

The Clerk advised she has had no contact from the volunteers who agreed to inspect the area on a weekly basis, since the last meeting, despite contacting them via email. The Clerk is aware that Teresa Watker sent the inspection sheets to those concerned with a request that they inform the Clerk of the agreed rota and forward the completed inspection sheets once filled in. All agreed as this is in breach of the conditions of the Councils Insurance Policy the park should be closed with immediate effect until the weekly inspections are being done to Insurers satisfaction. The Clerk will put a note in the Parish News asking for more volunteers.

iii) Lease

The Clerk advised all parties have been informed of the Council's decision and NCC have confirmed they will continue with their instructions to surrender their current lease and take out a new one but with an added instruction to include the play area to match their current lease. NCC will continue to license the area to the Parish Council. It is unknown at present whether the Parish Council will be required to pay any 'extra' costs for this. The Diocese

has confirmed they are still not prepared to remove the break clause. The Clerk had hoped to recover some of the Diocese fees but their solicitor has advised they have already exceeded the amount of the undertaking and therefore are not prepared to give any refund. As advised at the last meeting our solicitor has agreed to limit her costs to those quoted initially.

c. Gates to Millennium Car Park

The gates are still being left open despite the Clerk writing to the Vicar and Head Teacher. The Chairman advised he spoke to the Head Teacher recently who said the Governors were going to look into altering the Caretakers contract so he would be responsible for the opening and closing of the gates Monday to Friday. The Chairman has also spoken to the Vicar and asked him to ensure the gates are closed on a Sunday. The Clerk will write to both parties again stressing the importance of closing the gates on the Car Park which was primarily put in for the benefit of the School and Church.

d. Planning

- i) 20150075 – 18 Cromer Road - No objections.
- ii) Y/5/2015/5001 – Hainford Primary School, Newton Road – No objections.
- iii) BDC's Housing Options Allocations Scheme – The Chairman advised he has not received a response from BDC to his query however has no comments to submit and all agreed.

e. Finance

- i) The following accounts were presented for payment and were approved:

Mrs. K Medler (Expenses)	£22.37
Howes Percival (Costs as agreed)	£1140.00

The Clerks standing order was paid on the 5th February 2015.

- ii) Financial statement for February 2015. The balance carried forward is £20,361.21.
Cllr S Fuller proposed the Council accept the statement and this was seconded by Cllr S Howes.

f. Filming and Recording of Meetings Protocol

Following discussions Cllr S Fuller proposed the Council adopt the protocol and this was seconded by Cllr H Pointer and agreed by all.

g. PCSO Match Funded Scheme

The Chairman asked PC G Shepherd what the cost to the Parish would be for this and he advised he believes it would be in the region of £16,000. PC G Shepherd also stated that whilst PCSO's are being cut he does not envisage the service the Parish currently receives will alter, even if they do not choose to join the scheme. All agreed as crime figures for the village are very low it would not be cost effective to pursue this.

6. MATTERS TO REPORT

a. Police Report

9 incidents were reported to the Police during January, 2 of which were duplicated so in reality this was only 7. There were 2 actual crimes recorded: 1 theft of red diesel; 1 theft from a property. The Safety Camera Team continues to monitor speeding in the village and during the last quarter 10 motorists were prosecuted for excessive speed. The Police are receiving a lot of complaints regarding speeding around Schools (not just in Hainford) and have been told that at some point in the future all Schools will eventually have a 20mph limit. If residents see a persistent offender please ring the Police (101) with the registration number and they will speak to them. The Chairman advised Hainford School has now been given permission for the children's signs to go up and he will be judging them on the 4th March, after which they will be printed and installed.

b. District Councillors Report

The next Council meeting will approve a freeze in Council Tax.

c. County Councillors Report

The Clerk advised in Cllr D Ropers absence that the Council will be meeting on the 16th February to agree the Budget for the coming year. The recommendation is for a further Council Tax freeze but there will be further savings / cuts to contribute to the £189 million shortfall identified for 2014-17.

District Cllr P Carrick and PC G Shepherd left the meeting at 20:15

d. Correspondence

The Chairman informed the meeting that Carolyn Atherton has been nominated for an award for her involvement with the Village Games and will be attending a ceremony of the 26th February. The Chairman has sent the Parish Councils congratulations as well as his own.

The Clerk has received a complaint regarding Tractors on Grange Road. The complainant has already been in touch with Highways who have confirmed agricultural vehicles are exempt from any weight limit in force and if a farm is located in a weight limit zone there is little that can be done to prevent use of the local roads. The Clerk has referred this back to Highways to clear the ditches and grips to help prevent un-necessary surface water build up and they have confirmed the ditches are clear but they will arrange to clear the grips. The Clerk also referred this to the Police to see if they can do anything but, as with Highways, they have said the tractors are allowed to use the local roads. It was agreed a representative from the Parish Council will speak to the local farmers to encourage them to use the roads more considerately.

e. Clerks Report

The Clerk reminded Councillors of the forth coming Elections and has put some useful information in the correspondence folder to be circulated. Nomination Packs can be obtained from BDC or from the Clerk as an email version for printing.

The Clerk informed the Council she handed a resignation letter to the Chairman on the 5th February, giving 8 weeks' notice, as she will be pursuing an alternative role elsewhere. A vacancy notice was circulated and agreed by all and will be sent to BDC, NALC, the magazine, local Clerks and posted on the website. The closing date for applications to be sent to the Chairman will be the 6th March 2015.

7. RESIDENTS QUESTIONS

There is quite a lot of rubbish being left in the village which is a concern. If it is on private land it is down to the landowner to remove, otherwise BDC can be asked to deal with it. Cllr S Fuller will speak to Anne Gillett who does the Litter Picks.

A query was raised regarding the bus timetable printed in the magazine as it does not mention the request stop for the 210 at the end of Grange Road on the Buxton Road. The Clerk will refer to Sanders. Also is it possible for this stop to be paved? All agreed as this is only a request stop it is unlikely Highways would approve.

A complaint has been received regarding the footpath on the Cromer Road being dangerous. Cllr S Howes will check and report back to the Clerk so it can be reported to Highways and County Cllr D Roper as necessary.

8. MATTERS RAISED FOR FUTURE DISCUSSION

Play equipment in the village and Car Park gates.

9. DATE OF NEXT MEETING

The next meeting will be held on Wednesday 11th March 2015 at 7:30 pm in the Village Hall.

The meeting closed at 20:40